

**APPLICATION FOR EXEMPTION FROM AUDIT  
LONG FORM**

NAME OF GOVERNMENT  
DISTRICT

Rio Grande County Ambulance District
P O Box 405
Del Norte, CO 81132
Teri Byrd
(719) 850-0087
teribyrd73@yahoo.com

For the Year Ended  
12/31/2021  
or fiscal year ended:

CONTACT PERSON  
NAME  
ADDRESS  
CITY

**CERTIFICATION OF PREPARER**

I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditures are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.

NAME:  
TITLE  
FIRM NAME (if applicable)  
ADDRESS  
CITY  
DATE PREPARED  
RELATIONSHIP TO ENTITY

Cassandra Martinez
CPA
Martinez & Associates, Inc.
514 Second Street, Alamosa, CO 81101
(719) 589-4964
3/28/2022
Independent Accountant

PREPARER (SIGNATURE REQUIRED)

*Cassandra Martinez*

Does the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

YES	NO	If Yes, date filed:
<input type="checkbox"/>	<input checked="" type="checkbox"/>	



**PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET**

State Name of Fund

E. Attach additional sheets as necessary.

#	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
		Fund*	Fund*		Fund*	Fund*	
<b>Assets</b>							
1	Cash & Cash Equivalents	\$ 28,742	\$ -	Cash & Cash Equivalents	\$ -	\$ -	
2	Investments	\$ -	\$ -	Investments	\$ -	\$ -	
3	Receivables	\$ -	\$ -	Receivables	\$ -	\$ -	
4	Due from Other Entities or Funds	\$ -	\$ -	Due from Other Entities or Funds	\$ -	\$ -	
5	Property Tax Receivable	\$ -	\$ -	Other Current Assets (specify...)	\$ -	\$ -	
6	All Other Assets (specify...)	\$ -	\$ -		\$ -	\$ -	
7		\$ -	\$ -	<b>Total Current Assets</b>	\$ -	\$ -	
8		\$ -	\$ -	Capital Assets, net (from Part 4-4)	\$ -	\$ -	
9		\$ -	\$ -	Other Long Term Assets (specify...)	\$ -	\$ -	
10		\$ -	\$ -		\$ -	\$ -	
11	(add lines 1-1 through 1-10) <b>TOTAL ASSETS</b>	\$ 28,742	\$ -	(add lines 1-1 through 1-10) <b>TOTAL ASSETS</b>	\$ -	\$ -	
<b>Deferred Outflows of Resources</b>							
12	(specify...)	\$ -	\$ -	(specify...)	\$ -	\$ -	
13	(specify...)	\$ -	\$ -	(specify...)	\$ -	\$ -	
14	(add lines 1-12 through 1-13) <b>TOTAL DEFERRED OUTFLOWS</b>	\$ -	\$ -	(add lines 1-12 through 1-13) <b>TOTAL DEFERRED OUTFLOWS</b>	\$ -	\$ -	
15	<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	\$ 28,742	\$ -	<b>TOTAL ASSETS AND DEFERRED OUTFLOWS</b>	\$ -	\$ -	
<b>Liabilities</b>							
16	Accounts Payable	\$ -	\$ -	Accounts Payable	\$ -	\$ -	
17	Accrued Payroll and Related Liabilities	\$ -	\$ -	Accrued Payroll and Related Liabilities	\$ -	\$ -	
18	Unearned Property Tax Revenue	\$ -	\$ -	Accrued Interest Payable	\$ -	\$ -	
19	Due to Other Entities or Funds	\$ -	\$ -	Due to Other Entities or Funds	\$ -	\$ -	
20	All Other Current Liabilities	\$ -	\$ -	All Other Current Liabilities	\$ -	\$ -	
21	(add lines 1-16 through 1-20) <b>TOTAL CURRENT LIABILITIES</b>	\$ -	\$ -	(add lines 1-16 through 1-20) <b>TOTAL CURRENT LIABILITIES</b>	\$ -	\$ -	
22	All Other Liabilities (specify...)	\$ -	\$ -	Proprietary Debt Outstanding (from Part 4-4)	\$ -	\$ -	
23		\$ -	\$ -	Other Liabilities (specify...)	\$ -	\$ -	
24		\$ -	\$ -		\$ -	\$ -	
25		\$ -	\$ -		\$ -	\$ -	
26		\$ -	\$ -		\$ -	\$ -	
27	(add lines 1-21 through 1-26) <b>TOTAL LIABILITIES</b>	\$ -	\$ -	(add lines 1-21 through 1-26) <b>TOTAL LIABILITIES</b>	\$ -	\$ -	
<b>Deferred Inflows of Resources</b>							
28	Deferred Property Taxes	\$ -	\$ -	Pension Related	\$ -	\$ -	
29	Other (specify...)	\$ -	\$ -	Other (specify...)	\$ -	\$ -	
30	(add lines 1-28 through 1-29) <b>TOTAL DEFERRED INFLOWS</b>	\$ -	\$ -	(add lines 1-28 through 1-29) <b>TOTAL DEFERRED INFLOWS</b>	\$ -	\$ -	
<b>Fund Balance</b>							
31	Nonspendable Prepaid	\$ -	\$ -	<b>Net Position</b>	\$ -	\$ -	
32	Nonspendable Inventory	\$ -	\$ -	Net Investment in Capital Assets	\$ -	\$ -	
33	Restricted (specify... TABOR Emergency Fund)	\$ 18,305	\$ -	Emergency Reserves	\$ -	\$ -	
34	Committed (specify...)	\$ -	\$ -	Other Designations/Reserves	\$ -	\$ -	
35	Assigned (specify...)	\$ -	\$ -	Restricted	\$ -	\$ -	
36	Unassigned:	\$ 10,437	\$ -	Undesignated/Unreserved/Unrestricted	\$ -	\$ -	
37	Add lines 1-31 through 1-36 This total should be the same as line 3-33 <b>TOTAL FUND BALANCE</b>	\$ 28,742	\$ -	Add lines 1-31 through 1-36 This total should be the same as line 3-33 <b>TOTAL NET POSITION</b>	\$ -	\$ -	
38	Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15 <b>TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE</b>	\$ 28,742	\$ -	Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15 <b>TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION</b>	\$ -	\$ -	

**PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES**

#	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
		Fund*	Fund*		Fund*	Fund*	
<b>Tax Revenue</b>				<b>Tax Revenue</b>			
1	Property (include mills levied in Question 10-6)	\$ -	\$ -	Property (include mills levied in Question 10-6)	\$ -	\$ -	
2	Specific Ownership	\$ -	\$ -	Specific Ownership	\$ -	\$ -	
3	Sales and Use Tax	\$ -	\$ -	Sales and Use Tax	\$ -	\$ -	
4	Other Tax Revenue (specify...): Intergovernmental Sales Tax	\$ 482,242	\$ -	Other Tax Revenue (specify...):	\$ -	\$ -	
5	COVID 19 Grants	\$ 127,924	\$ -		\$ -	\$ -	
6		\$ -	\$ -		\$ -	\$ -	
7		\$ -	\$ -		\$ -	\$ -	
8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ 610,166	\$ -	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ -	\$ -	
9	Licenses and Permits	\$ -	\$ -	Licenses and Permits	\$ -	\$ -	
10	Highway Users Tax Funds (HUTF)	\$ -	\$ -	Highway Users Tax Funds (HUTF)	\$ -	\$ -	
11	Conservation Trust Funds (Lottery)	\$ -	\$ -	Conservation Trust Funds (Lottery)	\$ -	\$ -	
12	Community Development Block Grant	\$ -	\$ -	Community Development Block Grant	\$ -	\$ -	
13	Fire & Police Pension	\$ -	\$ -	Fire & Police Pension	\$ -	\$ -	
14	Grants	\$ -	\$ -	Grants	\$ -	\$ -	
15	Donations	\$ -	\$ -	Donations	\$ -	\$ -	
16	Charges for Sales and Services	\$ -	\$ -	Charges for Sales and Services	\$ -	\$ -	
17	Rental Income	\$ -	\$ -	Rental Income	\$ -	\$ -	
18	Fines and Forfeits	\$ -	\$ -	Fines and Forfeits	\$ -	\$ -	
19	Interest/Investment Income	\$ 51	\$ -	Interest/Investment Income	\$ -	\$ -	
20	Tap Fees	\$ -	\$ -	Tap Fees	\$ -	\$ -	
21	Proceeds from Sale of Capital Assets	\$ -	\$ -	Proceeds from Sale of Capital Assets	\$ -	\$ -	
22	All Other (specify...):	\$ -	\$ -	All Other (specify...):	\$ -	\$ -	
23		\$ -	\$ -		\$ -	\$ -	
24	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ 610,217	\$ -	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ -	\$ -	
<b>Other Financing Sources</b>				<b>Other Financing Sources</b>			
25	Debt Proceeds	\$ -	\$ -	Debt Proceeds	\$ -	\$ -	
26	Developer Advances	\$ -	\$ -	Developer Advances	\$ -	\$ -	
27	Other (specify...):	\$ -	\$ -	Other (specify...):	\$ -	\$ -	
28	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	\$ -	\$ -	GRAND TOTALS
29	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 610,217	\$ -	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ -	\$ -	\$ 610,217

GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA at Government Division at (303) 869-3000 for assistance.

**PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES**

Line #	Description	Governmental Funds		Description	Proprietary/Fiduciary Funds		Please use this space to provide explanation of any items on this page
		Fund*	Fund*		Fund*	Fund*	
	<b>Expenditures</b>			<b>Expenses</b>			
-1	General Government	\$ -	\$ -	General Operating & Administrative	\$ -	\$ -	
-2	Judicial	\$ -	\$ -	Salaries	\$ -	\$ -	
-3	Law Enforcement	\$ -	\$ -	Payroll Taxes	\$ -	\$ -	
-4	Fire	\$ -	\$ -	Contract Services	\$ -	\$ -	
-5	Highways & Streets	\$ -	\$ -	Employee Benefits	\$ -	\$ -	
-6	Solid Waste	\$ -	\$ -	Insurance	\$ -	\$ -	
-7	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	Accounting and Legal Fees	\$ -	\$ -	
-8	Health	\$ -	\$ -	Repair and Maintenance	\$ -	\$ -	
-9	Culture and Recreation	\$ -	\$ -	Supplies	\$ -	\$ -	
-10	Transfers to other districts	\$ -	\$ -	Utilities	\$ -	\$ -	
-11	Other [specify...]: Ambulance Services	\$ 516,999	\$ -	Contributions to Fire & Police Pension Assoc.	\$ -	\$ -	
-12	COVID Grants Disbursed for Ambulance Services	\$ 127,924	\$ -	Other [specify...]	\$ -	\$ -	
-13		\$ -	\$ -		\$ -	\$ -	
-14	Capital Outlay	\$ -	\$ -	Capital Outlay	\$ -	\$ -	
	Debt Service			Debt Service			
-15	Principal (should match amount in 4-4)	\$ -	\$ -	Principal (should match amount in 4-4)	\$ -	\$ -	
-16	Interest	\$ -	\$ -	Interest	\$ -	\$ -	
-17	Bond Issuance Costs	\$ -	\$ -	Bond Issuance Costs	\$ -	\$ -	
-18	Developer Principal Repayments	\$ -	\$ -	Developer Principal Repayments	\$ -	\$ -	
-19	Developer Interest Repayments	\$ -	\$ -	Developer Interest Repayments	\$ -	\$ -	
-20	All Other [specify...]: Meetings, Insurance, Rent, Etc	\$ 2,314	\$ -	All Other [specify...]:	\$ -	\$ -	
-21	Legal & Accounting Services	\$ 350	\$ -		\$ -	\$ -	
-22	Add lines 3-1 through 3-21 TOTAL EXPENDITURES	\$ 647,587	\$ -	Add lines 3-1 through 3-21 TOTAL EXPENSES	\$ -	\$ -	GRAND TOTAL \$ 647,587
-23	Interfund Transfers (in)	\$ -	\$ -	Net Interfund Transfers (In) Out	\$ -	\$ -	
-24	Interfund Transfers out	\$ -	\$ -	Other [specify...][enter negative for expense]	\$ -	\$ -	
-25	Other Expenditures (Revenues)	\$ -	\$ -	Depreciation	\$ -	\$ -	
-26		\$ -	\$ -	Other Financing Sources (Uses) (from line 2-28)	\$ -	\$ -	
-27		\$ -	\$ -	Capital Outlay (from line 3-14)	\$ -	\$ -	
-28		\$ -	\$ -	Debt Principal (from line 3-18, 3-18)	\$ -	\$ -	
-29	(Add lines 3-23 through 3-28) TOTAL TRANSFERS AND OTHER EXPENDITURES	\$ -	\$ -	(Line 3-27, plus line 3-28, less line 3-26, less line 3-25, plus line 3-24) TOTAL GAAP RECONCILING ITEMS	\$ -	\$ -	
-30	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures Line 2-29, less line 3-22, less line 3-28	\$ (37,370)	\$ -	Net Increase (Decrease) in Net Position Line 2-29, less line 3-22, plus line 3-29, less line 3-23	\$ -	\$ -	
-31	Fund Balance, January 1 from December 31 prior year report	\$ 66,112	\$ -	Net Position, January 1 from December 31 prior year report	\$ -	\$ -	
-32	Prior Period Adjustment (MUST explain)	\$ -	\$ -	Prior Period Adjustment (MUST explain)	\$ -	\$ -	
-33	Fund Balance, December 31 Sum of Lines 3-30, 3-31, and 3-32 This total should be the same as line 1-37.	\$ 28,742	\$ -	Net Position, December 31 Sum of Lines 3-30, 3-31, and 3-32 This total should be the same as line 1-37.	\$ -	\$ -	

GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

## PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED

Please answer the following questions by marking the appropriate boxes.

YES                      NO

Please use this space to provide any explanations or comments:

1 Does the entity have outstanding debt?  YES       NO

2 Is the debt repayment schedule attached? If no, MUST explain:  YES       NO

3 Is the entity current in its debt service payments? If no, MUST explain:  YES       NO

4 Please complete the following debt schedule, if applicable: (please only include principal amounts)

	Outstanding at beginning of year*	Issued during year	Retired during year	Outstanding at year-end
General obligation bonds	\$ -	\$ -	\$ -	\$ -
Revenue bonds	\$ -	\$ -	\$ -	\$ -
Notes/Loans	\$ -	\$ -	\$ -	\$ -
Leases	\$ -	\$ -	\$ -	\$ -
Developer Advances	\$ -	\$ -	\$ -	\$ -
Other (specify):	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\*must agree to prior year ending balance

Please answer the following questions by marking the appropriate boxes.

5 Does the entity have any authorized, but unissued, debt (Section 29-1-505(2) C.R.S.)?  YES       NO

How much? \$ -

Date the debt was authorized:

6 Does the entity intend to issue debt within the next calendar year?  YES       NO

How much? \$ -

7 Does the entity have debt that has been refinanced that it is still responsible for?  YES       NO

What is the amount outstanding? \$ -

8 Does the entity have any lease agreements?  YES       NO

What is being leased?

What is the original date of the lease?

Number of years of lease?

Is the lease subject to annual appropriation?  YES       NO

What are the annual lease payments? \$ -

## PART 5 - CASH AND INVESTMENTS

Please provide the entity's cash deposit and investment balances.

AMOUNT                      TOTAL

Please use this space to provide any explanations or comments:

1-1 YEAR-END Total of ALL Checking and Savings accounts	\$ 28,742	
1-2 Certificates of deposit	\$ -	
<b>TOTAL CASH DEPOSITS</b>		<b>\$ 28,742</b>
<b>Investments (if investment is a mutual fund, please list underlying investments):</b>		
	\$ -	
	\$ -	
	\$ -	
	\$ -	
<b>TOTAL INVESTMENTS</b>		<b>\$ -</b>
<b>TOTAL CASH AND INVESTMENTS</b>		<b>\$ 28,742</b>

Please answer the following question by marking in the appropriate box

YES                      NO                      N/A

1-4 Are the entity's investments legal in accordance with Section 24-76-001, et. seq., C.R.S.?  YES       NO       N/A

1-5 Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-10.5-101, et seq. C.R.S.)? If no, MUST explain:  YES       NO       N/A

**PART 6 - CAPITAL ASSETS**

Please answer the following question by marking in the appropriate box

YES

NO

Please use this space to provide any explanations or comments:

- 1 Does the entity have capitalized assets?  YES  NO
- 2 Has the entity performed an annual inventory of capital assets in accordance with Section 28-1-506, C.R.S.? If no,  YES  NO

**MUST explain:**

3 Complete the following Capital Assets table for GOVERNMENTAL FUNDS:				
	Balance - beginning of the year <sup>1</sup>	Additions <sup>2</sup>	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction in Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -

  

4 Complete the following Capital Assets table for PROPRIETARY FUNDS:				
	Balance - beginning of the year <sup>1</sup>	Additions	Deletions	Year-End Balance
Land	\$ -	\$ -	\$ -	\$ -
Buildings	\$ -	\$ -	\$ -	\$ -
Machinery and equipment	\$ -	\$ -	\$ -	\$ -
Furniture and fixtures	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Construction in Progress (CIP)	\$ -	\$ -	\$ -	\$ -
Other (explain):	\$ -	\$ -	\$ -	\$ -
Accumulated Depreciation (Enter a negative, or credit, balance)	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -

<sup>1</sup> Must agree to prior year-end balance  
<sup>2</sup> Generally capital asset additions should be reported as capital outlay on line 3-14 and capitalized in accordance with the government's capitalization policy. Please explain any discrepancy

**PART 7 - PENSION INFORMATION**

YES

NO

Please use this space to provide any explanations or comments:

- 1 Does the entity have an "old hire" firefighters' pension plan?  YES  NO
- 2 Does the entity have a volunteer firefighters' pension plan?  YES  NO

res: Who administers the plan?

Indicate the contributions from:

Tax (property, SO, sales, etc.):	\$ -
State contribution amount:	\$ -
Other (gifts, donations, etc.):	\$ -
<b>TOTAL</b>	\$ -

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?

**PART 8 - BUDGET INFORMATION**

Please answer the following question by marking in the appropriate box

YES NO N/A

Please use this space to provide any explanations or comments:

- 1 Did the entity file a current year budget with the Department of Local Affairs, in accordance with Section 29-1-113 C.R.S.? If no, MUST explain:  YES  NO  N/A
- 2 Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.? If no, MUST explain:  YES  NO  N/A

es: Please indicate the amount appropriated for each fund separately for the year reported

Governmental/Proprietary Fund Name	Total Appropriations By Fund
	\$ 684,615
	\$ -
	\$ -
	\$ -

**PART 9 - TAX PAYER'S BILL OF RIGHTS (TABOR)**

Please answer the following question by marking in the appropriate box

YES NO

Please use this space to provide any explanations or comments:

- 1 Is the entity in compliance with all the provisions of TABOR (State Constitution, Article X, Section 20(5))?  YES  NO

Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.

**PART 10 - GENERAL INFORMATION**

Please answer the following question by marking in the appropriate box

YES NO

Please use this space to provide any explanations or comments:

- 1-1 Is this application for a newly formed governmental entity?  YES  NO

es: Date of formation:

- 1-2 Has the entity changed its name in the past or current year?  YES  NO

es: NEW name   
PRIOR name

- 1-3 Is the entity a metropolitan district?  YES  NO

- 1-4 Please indicate what services the entity provides:

- 1-5 Does the entity have an agreement with another government to provide services?  YES  NO

es: List the name of the other governmental entity and the services provided:

- 1-6 Does the entity have a certified mill levy?  YES  NO

es: Please provide the number of mills levied for the year reported (do not enter \$ amounts):

Bond Redemption mills	0.000
General/Other mills	0.000
Total mills	0.000

Please use this space to provide any additional explanations or comments not previously included.

OSA USE ONLY

		General Fund	Governmental Funds	Notes
By Wide:				
Restricted Cash & Investments	\$ 28,742	Unrestricted Fund Balances	10,437	Total Tax Revenue 610,166
and Liabilities		Total Fund Balance	28,742	Revenue Paying Debt Service
plus:		PY Fund Balance	89,112	Total Revenue 610,217
		Total Revenue	610,217	Total Debt Service Principal
		Total Expenditures	647,587	Total Debt Service Interest
Incremental		Interfund S		
( Cash & Investments	\$ 28,742	Interfund C&I		Enterprise Funds
Interfund		Proprietary		Net Position
Party Tax		Current Assets		PY Net Position
( Service Principal		Deferred Outflow		Governmental Funds
( Expenditures	\$ 647,587	Current Liabilities		Total Outstanding Debt
( Developer Advances		Deferred Liabilities		Authorized but Unissued
( Developer Repayments		Cash & Investments		Year Authorized 1/0/1900
		Principal Expense		

PART 12 - GOVERNING BODY APPROVAL

Please answer the following question by marking in the appropriate box

YES NO

-1 If you plan to submit this form electronically, have you read the new Electronic Signature Policy?

YES  NO

Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

Key Requirements

Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as DocuSign or EchoSign. Required elements and safeguards are as follows:  
 a preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.  
 a application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various members, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.  
 Office of the State Auditor staff will not coordinate obtaining signatures.

application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:  
 submit the application in hard copy via the US Mail including original signatures.  
 submit the application electronically via email and either,  
 include a copy of an adopted resolution that documents formal approval by the Board, or  
 include electronic signatures obtained through a software program such as DocuSign or EchoSign in accordance with the requirements noted above.

This is the certification and approval of the governing body. By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with a degree of governmental accounting, completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

Print the names of ALL members of the governing body below.

A MAJORITY of the members of the governing body must complete and sign in the column below.

1	Full Name David Hinkley	I, <u>David Hinkley</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>[Signature]</u> Date: _____ My term Expires: <u>May 2022</u>
2	Full Name Teri Byrd	I, <u>Teri Byrd</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>[Signature]</u> Date: <u>3/29/2022</u> My term Expires: <u>May 2022</u>
3	Full Name Hollie Wheelwright	I, <u>Hollie Wheelwright</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>[Signature]</u> Date: <u>3-29-22</u> My term Expires: <u>May 2024</u>
4	Full Name Kevin Hendricks	I, <u>Kevin Hendricks</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: <u>May 2022</u>
5	Full Name Deb Haverfield	I, <u>Deb Haverfield</u> , attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed <u>[Signature]</u> Date: <u>3/29/2022</u> My term Expires: <u>May 2022</u>
6	Full Name	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____
7	Full Name	I, _____, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit. Signed _____ Date: _____ My term Expires: _____